

Anti-Poverty Board: Note of meeting on 27 October 2014		Action in Action Log
<p>Present: Cllr Platts (Chair), Dave Fullen, Andrea Hoyland, Jo Clark, Peter Francis, Liz Pitt, Alan West, Wendy Lowder, Tom Smith, Nigel Middlehurst</p> <p>In Attendance: Joy Coulbeck (notes), Jules Horsler + 4 (Visitors from 'My Barnsley Too')</p> <p>Apologies: Sarah Cartwright, Pat Heath, Michele Tudor, Carolyn Ellis, Jasmine Waiters, Angela Tracey, Richard Kershaw, Gary Stott, Joanne Dearnley, Karen Kelly, Ann O'Flynn</p>		
<p>1. Notes of Meeting</p>	<p>The notes of the last meeting were read and agreed as a true and accurate record</p>	
<p>2. Matters Arising</p>	<p>Update from Alan West re 'Green Doctor' Scheme: Gone live with contract tender – through process, small improvements (energy).</p>	
<p>3. Presentations</p>	<ul style="list-style-type: none"> • My Barnsley Too – 'Welfare Reform & Public Service Cuts & You' Members from 'My Barnsley Too' (MBT) provided a review and feedback from the conference that was held in December 2013, discussing the impact of the Welfare Reform on disabled people. <p>A copy of the presentation is attached to offer the detail.</p> <p>Discussions following the presentation included:</p> <ul style="list-style-type: none"> ○ The presentation highlighted a lot of 'asks' and it was suggested that it would be useful to highlight the top 3 priorities. ○ It was agreed that the forum would need to work together with providers to prioritise action points. One of the main points highlighted was to 'Develop and implement the Disability & Austerity Action Plan'. Although everyone won't be able to do everything, there will be something within this that every partner can do. ○ MBT presenter mentioned that it seems that everything is happening at once (bedroom tax, welfare reform, universal credit, cuts etc), APB & BMBC can't control a lot of the timescales, and sometimes aren't even aware of timescales, as they are controlled by London. MBT said that valuing people has a positive impact and changing peoples' perception can be led from APB, even if other factors cannot be changed. ○ Financial capability is a key factor, particularly concerning Universal Credit and it is vital that the best information is made available in an easy to access place. 	

4. Anti-Poverty Strategy activity updates

Strategy Implementation Group activity Update:

- Poverty awareness raising activity being explored with Workforce Development re utilising BOLD learning Platform
- Poverty Needs assessment: Survey element to establish Services and service user perspectives of poverty related activity in Barnsley to be finalised and circulated to enable completion of PNA
- P. Impact Assessment – needs work
- Eq. Impact Statement – drafted but needs finalising.

BAN Update:

PF provided an update on BAN. They have reviewed the BAN Terms of Reference and provided a definition of Information, General Help and Advice and the documents were presented to APB for agreement. Copies were circulated with the agenda for this meeting.

A discussion took place regarding the number of advice agencies available compared to the number of information and signposting agencies; there are very few advice agencies, particularly for welfare and legal aspects.

BAN would like to target funding bids to encourage providers to collaborate rather than compete.

It was suggested that advertising BAN to increase membership is important, along with thinking about accessibility.

TS offered a link into the National Careers Service if BAN feel that this would be beneficial.

Poverty needs Assessment Evidence Base (PNAEB) Update:

LP gave a presentation update on the PNA evidence base. The Evidence Base Context takes research, policy & data information to look at:

- How we measure poverty
- What is the impact of poverty

How to measure poverty has been difficult as there is no definition of poverty. They have used indicators from national statistics relating to levels of deprivation. The data used was taken from 'Indices of deprivation 2010' (although this uses data from 2008 which was before the recession). The next set of data will be released next summer, but using data from 2012 and so is still not up to date.

The main evidence highlights that in Barnsley:

- The number of children in low income families and families claiming out-of-work benefits is higher than the national average.
- The most deprived areas have more children in families with out-of-work benefits.
- The most deprived areas have more families with out-of-work benefits.
- There are big gaps in achievement between those children in receipt of free school meals (FSM) and those not in receipt of FSMs.
- Customer insight data taken from Mosaic (Experian) 2014 shows that:

√AH AW to progress PAR work
√AH & MK to finalise and circulate survey
√PIA & EIS work to be progressed
Review all at next Board

√EP to produce key findings summary. APB to discuss at Dec Board and provide comments be end of Dec.

<ul style="list-style-type: none"> ○ 38% of households have no savings ○ 28% of households have debts over £10k ○ 37% of lowest income households (who earn less than £15k/yr) have unsecured debts of over £10k. <p>LP agreed to produce a summary document highlighting the main within the next week and sent to the Board for comments via the Chair</p> <p>A discussion took place as to whether a workshop day was needed to process the information in the presentation. It was agreed that the APB meeting held in January 2015 will be extended (2pm-5pm) to allow time for workshop to triangulate Survey and PNAEB information to derive draft PNA.</p>	<p>✓AH to arrange PNA workshop for Jan 2015 Board meeting to triangulate Survey and PNAEB information</p>
<p><u>5. Any Other Business</u></p> <p>DWP Flexible Support Fund:</p> <p>This project is funded by DWP to support Job Centre Plus (JCP) clients to access money coach and debt appointments. Between 03/12/14-31/03/15 they are seeking to access 80 clients, targeting those on pre-work benefits (JSA/ESA/IS). JCP have identified money issues preventing claimants moving into employment. Debt advice and money coaching, offering support with budgeting as well as providing information and support on finding the cheapest options for shopping, energy provision etc, will hopefully help to make it easier for claimants to move into employment.</p>	
<p><u>8. Date and time of next meeting</u></p> <p>The next meeting of the Anti-Poverty Board is on 8 December 2014 2pm Gateway Plaza, Level 4 Boardroom.</p>	

Anti-Poverty Board Meeting Action Log 27 October 2014

Action No.	Board Date	Issue and Action point	Progress/ closed	Accountable Officer/Group	NEXT BOARD ACTION
1.	23.06.14	DF, MK, AH follow up meeting re processes/communications for earlier identification of residents needing support re housing and hardship (pre- eviction).	DF said follow-up meeting was useful. Attending court to see cases and to see when other agencies are informed. Income staff have noticed improved working relationships with families facing eviction. Feedback to APB in Feb.	AH MK DF	DF to Feedback to future meeting (Feb?)
2.	23.06.14	Review of APB membership – follow up actions to complete re deputies	AH spoken to SY Probation(NPS & CRC) no current capacity to attend. CCG & Schools to contact again.	AH	AH follow up to be completed review next meeting (Jan)
3.	12.05.14 23.06.14 04.8.14	BAN survey & BAN TOR update	Report back to APB Dec	PF	PF feed back Dec Meeting
4.	04.08.14	Follow up re ESF/LEP funding for social inclusion	To invite ESF colleague (E Dearle) to brief Board at a future meeting.	AH	Date TBA
5.	15.09.14 27.10.14	Poverty Needs Assessment Evidence base key findings doc circulated to board Nov 14	On agenda for comments from Board	EP	On Dec agenda
6.	27.10.14	PNA workshop to book & prep for Jan APB	3hr meeting to triangulate PNAEB & Survey work	AH	Jan Meeting
7.	15.09.14	LSSF/ Universal credit local pilot	MK to Update	MK	On Dec agenda
8.	15.09.14 27.10.14	APS high level actions <ul style="list-style-type: none"> • Poverty Awareness raising actions: <ul style="list-style-type: none"> ○ Bold Fuel Poverty action ○ All member Briefing • Poverty Survey • Eq Impact Assessment • Poverty Impact Statement 	Review all at next Board <ul style="list-style-type: none"> • AH AW to progress BOLwork • Cllr Platts, AH progressing • AH & MK to finalise and circulate survey . • PIA & EIS work to be progressed 	Imp T&F group	On agenda
9.	15.09.14	Circulate: Ben Cap report 2 Presentations from 15 th Sept	Done	AH	Closed
10.	12.05.14 23.06.14	Case Studies request –impact of poverty/welfare reform remains an open action for colleagues to submit cases if they arise	Remains open	All to AH/EP	Remain open

Anti-Poverty Board: Note of meeting on 08 December 2014	Action in Action Log
<p>Present: Cllr Platts (Chair), Joanne Dearnley, Dave Fullen, Wendy Betts, Sarah Cartwright, Wendy Lowder, Peter Francis, Ann O'Flynn, Pat Heath, Jasmine Waiters, Michelle Kay</p> <p>In Attendance: Joy Coulbeck (notes)</p> <p>Apologies: Andrea Hoyland, Tom Smith, Karen Kelly, Frances Foster, Carolyn Ellis, Liz Pitt, Alan West, Chris Armitage, Gary Stott, Kathryn Padgett</p>	
<p>1. Notes of Meeting</p>	
<p>The notes of the last meeting were read and agreed as a true and accurate record.</p>	
<p>2. Matters Arising</p>	
<p>There were no matters arising.</p>	
<p>3. Presentations</p>	
<p>Health & Work</p> <p>Jasmine Waiters delivered a presentation explaining why Health & Employment is a part of Public Health and how it links in with APB.</p> <p>The two main points raised were:</p> <ul style="list-style-type: none"> • Good employment = good health • Barriers to employment include health <p>There are 3 main stakeholder groups affected by Health & Work:</p> <ul style="list-style-type: none"> • Individuals • Employers • State <p>UPDATE</p> <ul style="list-style-type: none"> • The Future Council's impact on the health & Work paper is that there will be more staff (2 dedicated members of staff) and it will sit under Economic Regeneration. • There will be a sub-regional Health & Work Group <p>JW shared 3 key areas of work:</p>	

<ul style="list-style-type: none"> • Keeping people in work and healthy – making good progress in this area • Getting people back in to work – there will be a national Fit for Work Service that will facilitate contact with employers & GP’s. This will include a new Occupational Health service provided through a private provider. Referrals will mainly be made through GP’s. This service could benefit smaller employers who don’t have their own OH service. • Helping those out of work, in to work <ul style="list-style-type: none"> ○ influence economic plans, jobs & skills pathways ○ influence spend & design <p>JW shared about DUE NORTH – an Inquiry on Health Equity for the North.</p> <p>APB were asked if they can support the H&W agenda and to consider opportunities and links in respective work areas.</p> <p>Discussions took place around how it fits in with Health & Wellbeing. The DUE North paper is to be taken to Health & Wellbeing Board once it has been agreed at SMT.</p> <p>It was agreed that there were definite links between Health & Work and APB.</p> <p>The question was asked about how GP’s will react on a local level and how co-operative they will be.</p> <p>It was acknowledged that work will need to be done in this area.</p> <p>PH suggested more signposting for GP’s so that they don’t feel that they are being asked to do work outside of their remit, but know where to send their patients to for that service/advice.</p> <p>PH shared that he is currently involved in a similar pilot scheme with 6 GP ‘Champions’ across Barnsley with regards to signposting services. PH offered to give an overview at the next APB meeting.</p> <p>It was agreed that APB will support the H&W agenda.</p>	
<p>4. Anti-Poverty Strategy activity updates</p> <p>Poverty Needs Assessment Evidence Base Progress Report: MK read out a brief report from LP. Not many comments have been received by LP from Board members. Any comments need to be forwarded to LP before 23/12/14.</p> <p>Strategy Implementation Group Activity Update:</p> <ul style="list-style-type: none"> • Equality / Impact – all reports have to consider impact on poverty • A simple survey is to be used for to find out stakeholders views of poverty 	

Fuel Poverty

- Home Energy Advice Service is starting next week – this includes advice on switching energy provider
- They aim to visit 150 properties before the end of March.
- The areas targeted include those referred by SY Fire & Rescue, Environmental Health, those who missed out last time and information taken from maps showing the coldest areas.
- Information on 'Keep Warm Keep Well' is going out to communities in various forms.
- Board members to let Alan West know if they know anyone who requires a 'Beat The Cold' pack.
- Workforce Development utilising the BOLD learning Platform is progressing – an update will be provided in January.

Discussions took place surrounding the difficulties that residents face when changing energy providers, such as charges when changing from meters to bills. PH said that these charges can sometimes be waived and the CAB can help in this area.

All Member Briefing

- There will be a meeting next week to discuss what will go on the agenda in February.

BAN Update:

A meeting took place on 17/11/14 to look at how legal welfare advice can be improved. This needs to be more focussed and work is taking place between now and February on a Welfare Review. A meeting will take place on 17/12/14.

The following points were raised and discussed:

- As part of Universal Credit, increase to rent will be a reportable change for benefit claimants. It will be the responsibility of the claimant to inform UC of any changes in rent. Any increase in UC as a result of a rent increase will only be applied from the date the claimant informed the UC team, not from the date of the change. No increases will be backdated.
- Housing Associations are working on projects to try to help tenants get used to new ways of working housing benefits.
- The initial findings of a survey relating to the Welfare Reform show no major changes from the last survey. Most people aware of changes and are concerned about cuts. Answers seem to be the same as last time – people are going without food etc. Replies are still coming in and so they are keeping the survey open to continue to collate responses.
- DF shared that Berneslai Homes are doing similar to the above; they are going out door knocking to about 300-400 houses to speak to residents about Universal Credit. They have found that many are burying their head in the sand. Many people have heard about Future Council and are worried about the impact this will have on the level of support available to them.
- Front line staff training on UC may need repeating due to the length of time taken to implement.
- CAB have 2 debt drop-ins a week.

It was discussed whether Swift and/or CCG should be included on the Board. It was agreed that it would be looked into to see if the relationship would be valuable. It was suggested that perhaps the Mental Health Commissioner was a more suitable option.

✓Chair to consider if suitable to invite

<p>Local Support Service Framework and Universal Credit: There was a meeting with DWP re UC this morning. UC is coming to Barnsley on 02/03/14. Initially just for new single JSA claimants only. The next phase will be new partners, then new families.</p> <p>BMBC needs to consider whether they will sign up to a Delivery Partnership as set out below. The first 2 points are optional (only required if we sign up to the partnership) but the second 2 points are mandatory for everyone (regardless of partnership):</p> <ul style="list-style-type: none"> • Supported online access, including supporting online applications (all claims will be online). If we sign up to the Delivery Partnership the DWP may provide funding. • Personal Budgeting Support • Support for UC Service Centre • Local Council Tax Support needs to be available outside of UC. <p>The optional support needs to be discussed and another meeting has been booked in for January for further discussions and questions. Funding will be discussed prior to any agreements.</p> <p>A briefing note needs to be taken to SMT re: 'What is UC?' and 'What support needs to be put in place?' This needs to be done before January. The main risk areas are money management and IT skills.</p> <p>Rent statements will be needed for UC claimants and BMBC we need to be ready to provide them.</p> <p>A good briefing pack is needed for Bliss staff as they may receive a high number of calls from people who UC isn't coming in for yet, but they are unsure/confused about when it will apply to them.</p>	<p>✓Briefing to be taken to SMT</p>
<p>5. Any Other Business</p> <p>Report on Benefits Cap Project (APB 27/10/14)</p> <p>DF requested that the wording in the final paragraph of the above report, that was distributed to Board members with this weeks APB agenda, be changed due to the use of the term 'Property disrepair', as this is a legal term that has been incorrectly used in this instance.</p>	<p>✓Report to be amended</p>
<p>6. Date and time of next meeting</p> <p>The next meeting of the Anti-Poverty Board is on 26 January 2014 2pm-5pm at Gateway Plaza, Level 4 Boardroom. <i>Note: this is a longer meeting, to accommodate a presentation/workshop on the Poverty Needs Assessment</i></p>	

Anti-Poverty Board Meeting Action Log 08 December 2014

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2.	23.06.14	Review of APB membership – follow up actions to complete re deputies	AH spoken to SY Probation(NPS & CRC) no current capacity to attend. CCG & Schools to contact again.	AH	AH follow up to be completed review next meeting (Jan)
3.	12.05.14 23.06.14 04.8.14	BAN survey & BAN TOR update	Welfare Review meeting to take place 17/12/14	PF	PF feed back Jan Meeting
4.	04.08.14	Follow up re ESF/LEP funding for social inclusion	To invite ESF colleague (E Dearle) to brief Board at a future meeting.	AH	Date TBA
5.	15.09.14 27.10.14	Poverty Needs Assessment Evidence base key findings doc circulated to board Nov 14	Comments need to be sent to Liz Pitt by 23/12/14 ready for workshop in Jan.	EP	Jan Meeting
6.	27.10.14	PNA workshop to book & prep for Jan APB	3hr meeting to triangulate PNAEB & Survey work	AH	Jan Meeting
7.	15.09.14	LSSF/ Universal credit local pilot	Briefing note to be taken to SMT.	MK	Follow up and report at Jan Meeting
8.	15.09.14 27.10.14	APS high level actions <ul style="list-style-type: none"> • Poverty Awareness raising actions: <ul style="list-style-type: none"> ○ Bold Fuel Poverty action ○ All member Briefing • Poverty Survey • Eq Impact Assessment • Poverty Impact Statement 	Review all at next Board <ul style="list-style-type: none"> • AH AW to progress BOLwork • Cllr Platts, AH progressing • AH & MK to finalise and circulate survey . • PIA & EIS work to be progressed 	Imp T&F group	On agenda
9.	15.09.14	Circulate: Ben Cap report 2 Presentations from 15 th Sept	Final paragraph of report to be amended as requested by DF	AH	
10.	12.05.14 23.06.14	Case Studies request –impact of poverty/welfare reform remains an open action for colleagues to submit cases if they arise	Remains open	All to AH/EP	Remain open

Anti-Poverty Board: Note of meeting on 16 February 2015	Action in Action Log
<p>Present: Cllr Platts (Chair), Joanne Dearnley, Wendy Lowder, Michelle Kay, Andrea Hoyland, Carolyn Ellis, Gary Stott, Liz Pitt, Mark Wood, Lisa Smith, Michelle Kaye, Jordan Roberts, Ann Toy, Jo Clark. In Attendance: Linda Kula (notes) Apologies: Jasmine Waiters, Pat Heath, Peter Francis</p>	
<p>1. Notes of Meeting The notes of the last meeting were read and agreed as a true and accurate record.</p>	
<p>2. Matters Arising There were no matters arising.</p>	
<p>Property Needs Assessment Workshop</p>	
<p>3. Introduction AH gave an introduction to the presentation 'Barnsley Needs Assessment 2014 – Key Findings', explained the background and the session format.</p>	
<p>4. Content WL gave a brief outline of the content of the presentation; looking at changing relationships with public services in light of recent changes and highlighted three main priorities:</p> <ul style="list-style-type: none"> • Build trust • Build capacity • Manage demand <p>Guiding principles are to share leadership; work together alongside residents and communities; and strengthen and develop the sector.</p> <p>Key messages are:</p> <ul style="list-style-type: none"> • Reform welfare offer • Principles of fairness • Get to root causes of disadvantaged • Grow personal, community & economic resilience. 	

	<p>4.1 Key Findings from the Poverty Evidence Base</p> <p>LP presented the key findings; which looked at:</p> <ul style="list-style-type: none"> • Household • Child poverty • Older people <p>Some of the key findings included:</p> <ul style="list-style-type: none"> • Considerably more people are travelling out of the borough for work. • There is a mismatch of skills in the borough. • The level of skills is quite low. <p>Evidence source document was signed off by the Board, Key Findings document requires slight revision. Revised document will be brought back to the 9th March meeting for sign off. When both documents are agreed they will be published internally on the intranet for use by officers and Members.</p>
	<p>4.2. Findings from the <u>Surveys of perspectives of poverty in Barnsley from Service providers and service users</u></p> <p>MW talked through the in findings from the 3 surveys from service providers, clients of services and Barnsley Advice Network points of view:</p>
	<p>4.3. Gap Analysis Task</p> <p>Gap analysis task was undertaken by the group.</p>
	<p>5. <u>Next Steps</u></p> <ul style="list-style-type: none"> • Completion of Gap analysis • Publication of PNA • Refresh Strategy to include reference to other strategic plans across council & partners • Develop Action Plan • Agree Poverty Impact measures • Agree Performance monitoring process • Complete Equality Impact Statement • Apply for Poverty Impact Statement • Confirm Governance and reporting plan
	<p>6. <u>Date and time of next meeting</u></p> <p>The next meeting of the Anti-Poverty Board is on 9 March 2015, 2-4pm at Barnsley Town Hall, Meeting Room 5.</p>

Anti-Poverty Board Meeting Action Log 16 February 2015

Action	Board Date	Issue and Action point	Progress/ closed	Accountable Officer/Gro up	NEXT ACTION
1.	23.06.14	DF, MK, AH follow up meeting re processes/communications for earlier identification of residents needing support re housing and hardship (pre-eviction).	DF said follow-up meeting was useful. Attending court to see cases and to see when other agencies are informed. Income staff have noticed improved working relationships with families facing eviction. Feedback to APB in Feb.	AH MK DF	DF to Feedback to future meeting (Mar?)
2.	23.06.14	Review of APB membership – follow up actions to complete re deputies	AH spoken to SY Probation (NPS & CRC) no current capacity to attend. CCG & Schools no response. In light of updated Future Council plan – review after April.	AH	Review after 01.04.15
3.	04.08.14	Follow up re ESF/LEP funding for social inclusion	AH to contact ESF colleague (E Dearle) to invite to brief Board at a future meeting.	AH	ED to attend April 13 th Board meeting
4.	15.09.14	LSSF/ Universal credit local pilot	Briefing note to be taken to SMT.	MK	Going to SMT 17.02.15 / update 9 th March
5.	15.09.14 27.10.14	APS high level actions <ul style="list-style-type: none"> • Poverty Awareness raising actions: <ul style="list-style-type: none"> ○ Bold Fuel Poverty action ○ All member Briefing • Poverty Needs Assessment • Eq Impact Assessment • Poverty Impact Statement 	Review all at next Board <ul style="list-style-type: none"> • AH AW to progress BOLD work • Cllr Plattts, AH progressing • Gap analysis to be completed, publication by end of March 2015 • PIA & EIA work to be progressed 	A West AH	On Bold/AW AH to review, presentation at 9 th March meeting All member briefing 24.02.15 item to close Outstanding Activities to schedule in work plan
6.	12.05.14 23.06.14	Case Studies request –impact of poverty/welfare reform remains an open action for colleagues to submit cases if they arise	Remains open	All to AH/EP	Remain open

Anti-Poverty Board: Note of meeting on 09 March 2105		Action in Action Log
<p>Present: Cllr Plattis (Chair), Wendy Lowder, Jordan Roberts, Tom Smith, Michelle Kay, Carolyn Ellis, Jasmine Waiters, Alan West, Joanne Dearnley, Frances Foster, Dave Fullen, Andrea Hoyland</p>	<p>In Attendance: Joy Coulbeck (notes), Danielle Wilde & Alex Longley (HR)</p> <p>Apologies: Kathryn Padgett, Sarah Cartwright, Pat Heath, Nigel Middlehurst, J Clark</p>	
<p>1. Notes of Meeting</p>	<p>The notes of the last meeting were read and agreed as a true and accurate record.</p>	
<p>2. Matters Arising</p>		
	<ol style="list-style-type: none"> 1. Dave Fullen fed back on his Action 1 from the 23rd June 2014. He has completed his review of evictions and is satisfied that all appropriate referrals and liaison took place prior to eviction. He commented that all cases evicted in the last year were on average on their 4th representation to Court having being given previous 'last chances' by the judge. He requested that the item be closed. 2. Cllr Plattis fed back favourably on the All member Poverty Briefing on 24th February. The Board agreed that there should be a further briefing in October to include the findings of the Poverty needs Assessment, an update on the work of the Anti-Poverty Strategy & action Plan and Universal credit implementation. 3. Case Studies action to be revised and request circulated in 'Storytelling framework' format to evidence lived experiences of residents affected by Poverty 	<p>Actions from Matters Arising:</p> <ol style="list-style-type: none"> 1. Item to be closed on the Action log. 2. Action to be scheduled. 3. Action to be scheduled.
<p>3. Presentations</p>		
<p>Poverty Resource on BOLD</p>	<p>Danielle & Alex from HR presented a demonstration of the BOLD training resource. This is part of the APB Poverty Awareness Raising activities.</p>	

<p>This first element that has been developed is an online resource to improve awareness of Fuel Poverty and its impact on older residents. The course lasts approximately 1 hour and includes statistics and scenarios with profiles for different types of people detailing their housing conditions, lifestyle and choices they have made. There is also a useful resources page with active links to websites.</p> <p>It was agreed that DF and MK would check the resource before going live. AH to send a list to Alex of the people who need access to the demo to be able to check the content.</p> <p>Carolyn suggested that VCS colleagues would find the resource useful. Access to the BOLD course can be granted to non BMBC staff where appropriate. Colleagues to inform Andrea of contacts for services who would benefit from accessing the resource.</p>	<p>AH to send list to Alex</p> <p>All to send contacts to Andrea</p>
<p>4. Poverty Needs Assessment activity update</p> <p>The PNA Key Findings, survey outcomes and information about the Gap analysis task were previously circulated and colleagues who attended the last APB completed the task. AH circulated the task instructions and typed up flip chart responses from the task for information as attendance at the workshop had been mainly deputies and the information will be circulated electronically following the meeting to all members. AH, MK & LP are meeting on 17 March to progress the Gap Analysis work. APB members to feedback any comments to AH by Friday 13 March.. The Poverty needs Assessment will be drafted following this work and published for consultation by the end of March 2015.</p> <p>The revised Key Findings document will also be circulated for final comments by 13th March. The Poverty needs Evidence base and key Findings document will then be published internally in the intranet for use by officers and Members by the end of March.</p>	<p>AH, to circulate docs F</p> <p>All to contribute to Gap Analysis and comment on Key Findings by 13th March</p> <p>Ah, MK & LP to meet to progress to publication of draft PNA by end of March.</p>
<p>5. Universal Credit Update</p> <p>AW mentioned that since the phones had been removed from the Job Centre that there has been an increase in users going to the Salvation Army to use their phones. This was corroborated by yMK who also reported an increased use of phones at the Romero Project by residents in the same period for the same reason.</p> <p>UC went live in Barnsley last Monday (2nd March). There have been 10 cases since last Monday.</p> <p>BMBC have agreed to support the role out of UC in the following areas:</p> <ul style="list-style-type: none"> • Call Centre Support – providing Housing Benefits and Council Tax support to the call centre regarding charges etc and also support to landlords through this transition period. • Personal Budgeting Support – support to the vulnerable with online applications and with Personal Budgeting. Job Centre will identify those who can't access the application online themselves (due to lack of IT skills) and signpost them to welfare rights for support. Training has already been provided for this. 	

<p>Performance Monitoring will take place and concerns will be fed back to DWP at monthly meetings (ie, website errors)</p> <p>The Partnership Agreement is between BMBC and the Job Centre and so referrals to BMBC must come through the Job Centre. Need to look if sharing protocols allow info sharing with Berneslai Homes – will they be informed if support is being offered to their tenants? Berneslai Homes have tenant support officers that may be able to add support. If an APA interview shows that Berneslai are already supporting the tenants then they will not be referred to BMBC straight away (may be monitored).</p> <p>For those who struggle with claims due to lack of IT skills, they will be referred to BMBC (none taken yet). If they are exceedingly vulnerable (struggles are more than lack of IT skills), the DWP offer more support.</p> <p>Landlords could call JC re those who need APA and they get referred to BMBC for support. DF concerned about processing times for APA's.</p> <p>DF saw a news report regarding UC about assessments being based on previous 6 months but was unsure of who it was relating to or the implications. DF to send link to JD for news articles to look at. JD thought that it may be in relation to people who are self-employed.</p>	<p>DF send links to JD</p>
<p>6. Future Work Plan</p> <ul style="list-style-type: none"> ● As per previous minutes: <ul style="list-style-type: none"> ○ Completion of Gap analysis ○ Publication of PNA ○ Refresh Strategy to include reference to other strategic plans across council & partners ○ Develop Action Plan ○ Agree Poverty Impact measures ○ Agree Performance monitoring process ○ Complete Equality Impact Statement ○ Apply for Poverty Impact Statement ○ Confirm Governance and reporting plan <p>It was agreed to constitute a task group following the Gap Analysis work to progress these activities.</p>	<p>Future action AH MK</p>
<p>7. Any Other Business</p> <p>JD has circulated an online survey in relation to PIP moving to online applications.</p> <p>Future agenda items need to be agreed. The following were suggested:</p>	<p>All to respond as appropriate</p>

<ul style="list-style-type: none"> • Community Energy Scheme • WL agreed to send out some slides regarding the scheme from a meeting that took place last week. • Welfare Review <p>JD suggested producing a list of what the APB has achieved over the previous year. Although some of the work may still have been one without the Board, it was agreed that this would be included in the APS refresh.</p> <p><u>8. Date and time of next meeting</u></p> <p>The next meeting of the Anti-Poverty Board is on 13 April 2015 2pm-4pm at Gateway Plaza, Level 4 Boardroom.</p> <p>Future meetings TBA</p>	<p>WL to circulate</p>
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Anti-Poverty Board Meeting Action Log 09 March 2015

Action	Board Date	Issue and Action point	Progress/ closed	Accountable Officer/Group	NEXT ACTION
1.	09.03.15	Review of APB membership – follow up actions to complete re deputies	AH spoken to SY Probation (NPS & CRC) no current capacity to attend. CCG & Schools no response. In light of updated Future Council plan – review after April.	WL FF	To follow up with CCG & New Director in People.
2.	09.03.15	Follow up re ESF/LEP funding for social inclusion	E Dearle to brief Board	AH	ED to attend April 13 th Board meeting
3.	09.03.15	<p>APS high level actions</p> <ul style="list-style-type: none"> • Poverty Awareness raising actions: <ul style="list-style-type: none"> ○ Bold Fuel Poverty action ○ All member Briefing ○ Reports scheduled including SMT, HWB, BLT, Cabinet • Poverty Needs Assessment • Eq Impact Assessment • Poverty Impact Statement 	<p>Review all at next Board</p> <p>Demo presented at Board 9.3.15.</p> <p>To book in October to revisit with updated Poverty, APS activity and Universal Credit Briefing</p> <p>Updates to raise awareness of work of APB</p> <p>Gap analysis to be completed, publication of Evidence Base, Key Findings and draft PNA by end of March 2015. AH, MK & LP to meet 17.3.15.</p> <p>➤ PIA & EIA work to be progressed</p>	<p>A West AH</p> <p>AL AH MK</p> <p>AH MK EP</p>	<p>Demo to be made available for the content to be checked by Board members. To progress to live asap</p> <p>AH</p> <p>Outstanding Activities to be scheduled in APS work plan</p>
4.	12.05.14 23.06.14 09.03.15	Case Studies request –impact of poverty/welfare reform remains an open action for colleagues to submit cases if they arise	Remains open. Discussions took place regarding the central point of collection. Andrea confirmed that these currently come through her. To reframe through storytelling framework	All to AH	To be scheduled in APS work plan

5.	09.03.15	<ul style="list-style-type: none"> • Completion of Gap analysis • Publication of PNA • Refresh Strategy to include reference to other strategic plans across council & partners • Develop Action Plan • Agree Poverty Impact measures • Agree Performance monitoring process • Complete Equality Impact Statement • Apply for Poverty Impact Statement • Confirm Governance and reporting plan <p>It was agreed to constitute a task group following the Gap Analysis work to progress these activities.</p>	WL AH MK	
6.		<p>Universal Credit query: DF to send links regarding UC about assessments being based on previous 6 months to JD for clarification.</p>	DF	JD responses at next Board 13 th April
7.		<p>Community Energy Scheme WL agreed to send out some slides regarding the scheme from a meeting that took place last week. Item on agenda at future meeting</p>	WL to send out slides	Future agenda item
8.		<p>Welfare Review Item on agenda at next meeting</p>	MK	On 13 th April agenda